

CITY COUNCIL MINUTES

January 6, 2025

CITY OF MELVERN

THE CITY COUNCIL MEETING WAS CALLED TO ORDER AT 7:00PM BY COUNCIL PRESIDENT ERIC VOGELER. COUNCIL MEMBERS DAN BOWERS, DEREK HAINES, FRANK WARNER, KIM SPEER AND ERIC VOGELER WERE PRESENT. MAYOR RANDY KIRKPATRICK WAS NOT PRESENT.

OTHERS PRESENT: CHRIS CALDERWOOD (City Ordinance/Maintenance), TAMARA MASSEY (City Clerk) and GARY KITT (Maintenance Supervisor)

MINUTES: BOWERS MADE MOTION TO APPROVE THE MINUTES OF THE DECEMBER MEETING, SECONDED BY HAINES, MOTION CARRIED 5-0.

TREASURER'S REPORT: HAINES MADE A MOTION TO APPROVE TREASURER'S REPORT AS PRESENTED, SECONDED BY SPEER, MOTION CARRIED 5-0

PAID BILLS: MOTION BY WARNER TO APPROVE THE PAID BILLS AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY BOWERS, MOTION CARRIED 5-0

PUBLIC COMMENTS – NONE

ATTORNEYS REPORT- NOT PRESENT

MAYOR'S REPORT- RANDY KIRKPATRICK WHO WAS NOT PRESENT HAD SUBMITTED A RESIGNATION LETTER EFFECTIVE 12/27/2024 TO THE CITY CLERK. BOWERS MADE A MOTION TO ACCEPT KIRKPATRICKS RESIGNATION LETTER, SECONDED BY HAINES, MOTION CARRIED 5-0

ERIC VOGELER, COUNCIL PRESIDENT BY STATE STATUTE BECOMES MAYOR TO FILL KIRKPATRICKS TERM. THE CITY CLERK SWORE IN ERIC VOGELER AS MAYOR. BOWERS MADE A MOTION TO REMOVE RANDY KIRKPATRICK FROM ALL THE CITY BANK ACCOUNTS AND TO ADD ERIC VOGELER AS A SIGNER ON ALL CITY BANK ACCOUNTS, SECONDED BY SPEER. CARRIED 4-0. WARNER MADE A MOTION TO APPOINT BOWERS TO FILL THE COUNCIL PRESIDENT VACANCY, SECONDED BY HAINES. CARRIED 4-0. DISCUSSION WAS HELD ON FILLING THE OPEN COUNCIL POSITION.

EMPLOYEE REPORTS –

GARY KITT – RELEASED BACK TO FULL TIME WORK WITH SOME RESTRICTIONS ON JANUARY 6, 2025.

CHRIS CALDERWOOD –HAS BEEN MARKING WATER AND SEWER LINES FOR KWIKOM AND FIXED A BROKEN WATER LINE AT MAYES AND MAPLE. TWO VICIOUS DOGS AT LARGE THAT KILLED A CAT AND HAD ATTACKED SEVERAL PEOPLE WERE TAKEN TO THE VET.

TAMARA MASSEY – REVIEWED THE NOVEMBER SHERIFF'S REPORT.

DISCUSSED THE 2025 SHERIFF CONTRACT. WARNER MADE A MOTION TO APPROVE THE 2025 SHERIFF'S CONTRACT WITH EVERYTHING REMAINING THE SAME AS 2024, SECONDED BY BOWERS. CARRIED 4-0.

DISCUSSED A HIGH SCHOOL INTERN. WARNER MADE A MOTION TO APPROVE GETTING A HIGH SCHOOL INTERN FOR THE 2025 SPRING SEMESTER, SECONDED BY SPEER. CARRIED 4-0
WARNER MADE A MOTION TO APPROVE RESOLUTION 239 FOR 2025 GAAP PROCEDURES, SECONDED BE HAINES. CARRIED 4-0.

REVIEWED THE 2025 HOLIDAY SCHEDULE. WARNER MADE A MOTION TO APPROVE THE 2025 HOLIDAY SCHEDULE AS PRESENTED, SECONDED BY HAINES. CARRIED 4-0.

REVIEWED THE LETTER FROM BRAD BARRETT REGARDING THE CHIPS PLANT UPDATE.

BOWERS MADE A MOTION TO TRANSFER \$25,000 FROM GENERAL TO CAPITAL IMPROVEMENTS, SECONDED BY SPEER. CARRIED 4-0.

WARNER MADE A MOTION TO TRANSFER \$25,000 FROM GENERAL TO EQUIPMENT RESERVE, SECONDED BY HAINES. CARRIED 4-0.

DOCUMENTS FROM STEVIE MILLER REGARDING HIS CASE WERE REVIEWED.

DISCUSSION WAS HELD ON MOVING THE OFFICE CLERK FROM PART TIME TO FULL TIME.

WARNER MADE A MOTION TO APPROVE HIRING THE OFFICE CLERK FROM PART TIME TO FULL TIME AT \$20 PER HOUR SUBJECT TO THE APPROVAL OF THE CITY CPA. SECONDED BY HAINES. CARRIED 4-0.

COUNCIL REPORTS WERE HEARD

WARNER MADE A MOTION TO GO INTO AN EXECUTIVE SESSION AT 7:41 FOR 5 MINUTES TO DISCUSS NON-ELECTED PERSONNEL, SECONDED BY BOWERS. CARRIED 4-0.

CHRIS CALDERWOOD, GARY KITT AND TAMARA MASSEY LEFT THE MEETING.

AT 7:46PM. HAINES MADE A MOTION TO RETURN TO THE REGULAR MEETING, SECONDED BY WARNER. CARRIED 4-0. CHRIS CALDERWOOD, GARY KITT AND TAMARA MASSEY RETURNED TO THE MEETING.

BOWERS MADE A MOTION TO GIVE THE DEPARTMENT HEADS (CITY CLERK AND MAINT. SUPR). A 50 CENT RAISE AND TO GIVE THE ORDINANCE OFFICER/MAINT WORKER A \$1 RAISE. EVERYONE ELSE WOULD REMAIN THE SAME. SECONDED BY WARNER. CARRIED 4-0.

HAINES – THE DISC GOLF COURSE NEEDS TO BE CHANGED TO MOVE PART OF IT OFF THE RAILROAD PROPERTY. THE TRAILS BOARD APPROVED LETTING THE DISC GOLF COURSE USE THE SECONDARY TRAILS. HE PRESENTED A ROUGH DRAFT COPY. 9 HOLES WOULD GET US ON THE NATIONAL REGISTER. DYNAMIC DISCS ALSO HAS A SCHOOL INCENTIVE PROGRAM. HE WILL BE TALKING TO THE RECREATION AND SCHOOL BOARDS ABOUT IT.

DISCUSSION WAS HELD ON REPLACING THE LIGHTS AT THE CITY SHOP WITH LED LIGHTS.

NEW BUSINESS – NONE

UNFINISHED BUSINESS-

TYLER PANKEY DID NOT SHOW TO GIVE AN UPDATE ON THE STORE FRONT BUILDINGS NEXT TO CITY HALL. MR PANKEY DID EMAIL A HANDWRITTEN BID TO FIX THE BUILDING'S ROOF, IT WAS ALSO DATED AS BEING ACCEPTED, HOWEVER THERE WERE NO SIGNATURES VALIDATING THE BID. THE ORDINANCE OFFICER WILL TRY CALLING PANKEY AGAIN AND GET MORE INFORMATION BEFORE THE FEBRUARY MEETING. A SUGGESTION TO HAVE THE CITY ATTORNEY WRITE A LETTER TO PANKEY WAS MADE.

BOWERS MADE MOTION TO ADJOURN, SECONDED BY WARNER, MOTION CARRIED 4-0.

ATTEST:

Tamara Massey, City Clerk