

**CITY COUNCIL MINUTES
JANUARY 3, 2023
CITY OF MELVERN**

THE CITY COUNCIL MEETING WAS CALLED TO ORDER AT 7:00 PM AT CITY HALL. COUNCIL MEMBERS DAN BOWERS, FRANK WARNER, DEREK HAINES, STELLA HEUER AND ERIC VOGELER WERE PRESENT.

OTHERS PRESENT: GARY KITT (City Maintenance), TAMARA MASSEY (CITY CLERK) AND JANET WALSH (CITY ATTORNEY) WERE PRESENT .

NEWLY ELECTED MAYOR RANDY KIRKPATRICK WAS SWORN IN ALONG WITH RE-ELECTED COUNCILMEN DEREK HAINES AND FRANK WARNER.

PUBLIC PRESENT: CHRIS WELLS (SHERIFF), CALVIN REED (KDOT), LISA AND ROBERT LITCH, JOYCE LACEY, DONNA AND JOY KIRKPATRICK, COLLEEN MENDOZA (CO ECONOMIC DEVELOPMENT)

MINUTES: VOGELER MADE MOTION TO APPROVE THE MINUTES OF THE DECEMBER MEETING, SECONDED BY HAINES, MOTION CARRIED 5-0.

TREASURER'S REPORT: HAINES MADE A MOTION TO APPROVE TREASURER'S REPORT AS PRESENTED, SECONDED BY HEUER, MOTION CARRIED 5-0

PAID BILLS: MOTION BY HAINES TO APPROVE THE PAID BILLS AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY WARNER, MOTION CARRIED 5-0

PUBLIC COMMENTS:

SHERIFF CHRIS WELLS – ASKED COUNCIL IF THEY HAD ANY QUESTIONS OR PROBLEMS WITH MELVERN PATROLING. COUNCIL SAID THEY WERE APPRECIATIVE OF THE SHERIFF'S DEPT PRESENCE IN MELVERN. A NEW CONTRACT WAS PRESENTED FOR 2024 WITH EVERYTHING REMAINING THE SAME AS 2023. VOGELER MADE A MOTION TO RENEW CONTRACT WITH OSAGE CO SHERIFF'S OFFICE FOR 20 HOURS A WEEK IN PATROLLING TOWN AT \$2500 PER MONTH FOR A YEAR BEGINNING FEB. 1, 2024. WARNER SECONDED, MOTION CARRIED 5-0

CALVIN REED (KDOT)- DISCUSSED AND HANDED OUT INFORMATION ON GRANTS AVAILABLE FOR CTY IMPROVEMENTS. TECHNICAL ASSISTANCE, LOCAL MATCHES AND COST SHARE OPPORTUNITIES ALSO EXIST. HE RECOMMENDED THAT PROJECTS UNDER 200,000 BE FUNDED BY STATE AND COMMUNITY GRANTS WITH ANYTHING OVER APPLYING TO THE FEDERAL LEVEL GRANTS. THE SIDEWALK PROJECTS WOULD NEED ADA REQUIREMENTS MET.

LISA LITCH- ASKED COUNCIL ABOUT CITY TAKING OVER MAINTENANCE OF RAILROAD PARK IF THE MELVERN PRIDE GROUP GETS MORE RECREATIONAL ACTIVITES PUT IN. COUNCIL SAID TO BRING BACK A PLAN OF IMPROVEMENTS AND DEVELOPMENTS FOR DISCUSSION ON MAINTENANCE. THE MAC MEETING IS THE 10TH AND A PRIDE MEETING IS SCHEDULED FOR THURSDAY AT 7PM.

ATTORNEYS REPORT - NONE.

MAYOR'S REPORT –

NEED TO HIRE A FULL TIME MAINTENANCE/CODE ENFORCEMENT OFFICER. HE IS LOOKING INTO BUILDINGS/HOMES THAT ARE NOT SAFE. PLANS ON MAKING A LIST AND HAVING THE BUILDING INSPECTOR COME DOWN TO ASSESS. HE HAS BEEN CHECKING WITH THE COUNTY ON UPCOMING HOMES THAT WILL BE IN THE SHERIFF SALE THIS COMING SPRING.

EMPLOYEE REPORTS –

GARY KITT – ADT CAMERAS IN PARK INSTALLED BUT STILL HAVING ISSUES, LOOSE DOGS, LEAD/COPPER REPORT, COUNCIL SHOULD CONSIDER A GENERATOR FOR CITY HALL. THE FIRE DEPT IS LOOKING INTO ONE AND IT WAS SUGGESTED THAT THE COMMUNITY CENTER HAVE ONE ALSO AS IT IS THE EMERGENCY LOCATION FOR THE SCHOOL.

TAMARA MASSEY – REVIEWED NOVEMBER SHERIFF'S REPORT, PRESENTED RESOLUTION#231 KS PRIDE PROGRAM FOR 2024. HAINES MADE A MOTION TO ADOPT RESOLUTION #231, SECONDED BY HEUER. CARRIED 5-0. PRESENTED RESOLUTION #230 WAIVING GAAP PROCEDURES FOR 2024. HAINES MADE A MOTION TO ADOPT RESOLUTION #230, SECONDED BY HEUER. CARRIED 5-0. THANK-YOU CARDS FROM MELVERN FALL FESTIVAL AND THE CHRISTMAS LIGHTING WERE ACKNOWLEDGED. A LEAGUE LETTER HAD BEEN GIVEN OUT WELCOMING NEW INCOMING COUNCIL AND MAYOR. DISCUSSION WAS HELD ON THE NEED TO REPLACE THE DOWNTOWN LIGHTING AS THE LIGHTS HAD BEEN HIT BY A POWER SURGE THIS SUMMER. VOGELER MADE A MOTION TO PAY THE DISCOUNTED RATE OF \$501.36 TO 1000BULBS.COM, SECONDED BY BOWERS. MOTION CARRIED 5-0. THE 2023 CHRISTMAS HOME AND BUSINESS LIGHTING WINNERS WERE PRESENTED. YEARLY TRANSFERS FOR 2024 WERE PRESENTED. VOGELER MADE A MOTION TO TRANSFER \$25,000 FROM GENERAL TO RES. EQUIPMENT FUND, SECONDED BY WARNER. CARRIED 5-0. BOWERS MADE A MOTION TO TRANSFER \$20,000 FROM GENERAL TO CAPITAL IMP TO COVER AMOUNT COMMITTED FOR SIDEWALK GRANT, SECONDED BY HEUER. CARRIED 5-0. CLERK HAS LOOKED INTO A WASTE TIRE GRANT TO REPLACE AND INSTALL 4 BENCHES AND 8 PICNIC TABLES IN THE CITY PARK. ITEMS ARE MADE WITH RECYCLED TIRE WASTE AND ARE VERY HEAVY AND DURABLE. COUNCIL AGREED THIS WAS A GOOD PLAN AND TO CONTINUE WITH GETTING THE GRANT PUT TOGETHER. CHANGE TO CITY BANK ACCOUNT SIGNATURES IS REQUIRED WITH THE NEWLY ELECTED MAYOR. VOGELER MADE A MOTION TO SIGN LETTER TO BANK CHANGING THE THREE NAMES LISTED ON ALL CITY ACCOUNTS TO TAMARA MASSEY (CITY CLERK), ROXIE BUSH (TREASURER) AND RANDY KIRKPATRICK (MAYOR). SECONDED BY BOWERS. CARRIED 5-0.

COUNCIL REPORTS –

BOWERS – SUNFLOWER DAYS SET FOR JUNE 21ST & 22ND 2024. NEED TO SCHEDULE DUMPSTERS.

WARNER – THANK YOU FOR SUPPORT OF THE ADOPTED CHRISTMAS FAMILY.

HAINES – MADE A MOTION TO MODIFY THE EMPLOYEE HANDBOOK TO ADD CHRISTMAS EVE, HALF DAY ON NEW YEARS EVE, AND 1 FLOATING DISCRETIONARY DAY TO HOLIDAYS, SECONDED BY VOGELER. CARRIED 5-0.

AT 8:30PM ERIC VOGELER MADE A MOTION TO RECESS INTO AN EXECUTIVE SESSION TO DISCUSS EMPLOYEE WAGES WITH THE OPEN MEETING RESUMING IN 15 MINUTES, SECONDED BY BOWERS. CARRIED 5-0. TAMARA MASSEY, GARY KITT AND PUBLIC IN ATTENDENCE LEFT THE MEETING.

AT 8:45 THE OPEN MEETING RECONVIENED WITH TAMARA MASSEY AND GARY KITT RETURNING.

VOGELER MADE A MOTION TO RAISE THE CITY CLERK TO \$28/HR, MAINT. SUPERVISOR TO \$28/HR, COURT CLERK PAY TO \$100 PER MONTH, OFFICE CLERK TO \$16/HR, AND TREASURER TO \$110/BIWEEKLY WITH ALL OTHER PAY REMAINING THE SAME. SECONDED BY HAINES. CARRIED 5-0

NEW BUSINESS – NONE

UNFINISHED BUSINESS- NONE

VOGELER MADE A MOTION TO ADJOURN MEETING, SECONDED BY HEUER. CARRIED 5-0

ATTEST:

Tamara Massey, City Clerk

Randy Kirkpatrick, Mayor