

## CITY COUNCIL MINUTES

### CITY OF MELVERN

March 4, 2024

The City Council meeting was called to order AT 7:00 PM at City Hall. Council members Dan Bowers, Frank Warner, Derek Haines, Kim Speers and Eric Vogeler were present. Randy Kirkpatrick, Mayor was also present.

**OTHERS PRESENT:** Gary Kitt (City Maintenance), Tamara Massey (City Clerk) and Janet Walsh (City Attorney), Randy Spillman (City Maintenance/Ordinance) were present.

**PUBLIC PRESENT:** Sarah Rice, Trustpoint Insurance, Joyce Lacey, Audrey Copp, Bobbi Reeves and Lisa Litch.

**MINUTES:** Bowers made a motion to approve the minutes of the February meeting, seconded by Haines, Motion carried 5-0.

**TREASURER'S REPORT:** Haines made a motion to approve Treasurer's Report as presented, seconded by Bowers, Motion carried 5-0

**PAID BILLS:** Motion made by Warner to approve the paid bills and approve payment of unpaid bills, Seconded by Vogeler, Motion carried 5-0

#### **PUBLIC COMMENTS:**

Sara Rice with Trustpoint Insurance went over the City Insurance Renewal information. Discussion was held, with necessary adjustments to be made and adding new employee.

Joyce Lacey – Had a complaint about a ditch across from Jones Service Station. Gary had called the State about it. The housing assessment will be completed by the end of the month. True Grace Church was sold. Melvern Riverfront Park and Trails, Friends of the Tail received the Jones Fund Grant they had applied for. They are now proceeding with using the grant funds as per the request applied for in the grant.

Audrey Copp – Sidewalks need repaired.

Lisa Litch – The P.R.I.D.E. committee is submitting a Grant for a Railroad Park walking trail that is ADA compliant. They will need a letter of support from community leaders. Mayor agreed to write a letter of support.

The committee is also applying for a grant from Kansas Department of Commerce for a sign 4 X 16 which will have the city motto: Melvern Ks – Home of the River Trails and Historic Railroad Bridge.

They are still trying to find an architect to look at brick on Community Center Building. The next meeting will be Thursday at 7pm.

Bobbi Reeves – her sidewalk that went across ditch was destroyed years ago and never was fixed.

**ATTORNEYS REPORT** – Resolution No.232 regarding VanValkenburg property has been published and a hearing set for April 1, 2024.

**MAYOR'S REPORT** – Per Council request at last meeting, he interviewed 4 applicants for the Maintenance/Ordinance Officer Position and hired Randy Spillman at the rate of \$17/hr. Randy started with the City on February 20<sup>th</sup>, 2024.

March 14, 2024 a KDOT engineer will meet with mayor to discuss the streets and available grants. KDOT will also hold a public meeting on March 19<sup>th</sup>, 2024 at the MDCV HS to discuss work on Hwy 75 and the routing of traffic through Melvern over the next 3-4 years. Discussion was held on the Grass Ordinance and council requested copies of the frequently used ordinances to review for possible changes at next meeting. The engineer report on the store front buildings at 129/133 Main Street was handed out to council for review. Sidewalk has been blocked off and suggested that the parking in front of the buildings be blocked off as well. MDCV HS Girls are going to State in basketball.

He checked into the cost for curb and guttering in front of City Hall and found the cost to be approximately \$47/foot at this time. This was also something he would discuss with KDOT.

#### **EMPLOYEE REPORTS** –

Gary Kitt – Received the final Chip/Seal Street Project bid from Harbour Construction of \$39,639.60 which ended up lower than the previously approved bid. KDHE had sent us a letter that we were out of compliance on a report. It was resolved when we resent the fax that was sent to them within the allotted time frame. Water Report has been completed and submitted. It showed a 23% water loss for 2023. Started weekly readings and noticed a 300,000-gallon water loss in January. Fixed a flush hydrant leak. Had KRWA test the meter from PWSSD #12, it was working correctly. Schulte Supply Rep had asked if we wanted to sell the 2" meter bought that we no longer need. Discussion was held and the council agreed we could trade it for more of the meter sizes we need.

Randy Spillman – Is working on 16 ordinance violations currently. Discussion was held on Ordinance of Living in RV's and filing violations.

Frank Warner left the meeting at 8pm.

Tamara Massey – Discussed City Wide Cleanup. June 4<sup>th</sup>-6<sup>th</sup> was selected to put trash dumpster in park for City Residents Only to use. January Police Report was reviewed. Our contract with Nex-Tech is up and they are increasing price. The council discussed finding other bids for that service. The playground inspection was completed, but we are still waiting on reports. Will have an update at next meeting. Farmers Market will be held again in the fair barns every Saturday starting May 25<sup>th</sup> – Aug 31<sup>st</sup> at 8am – Noon or when they sale out. MDCV Elementary has asked

for a donation toward their annual carnival. Vogeler made a motion to donate \$100 to the carnival, Seconded by Bowers. Carried 5-0.

**COUNCIL REPORTS –**

**BOWERS** –Need to contact Ottawa Sanitation about Sunflower Days trash totes.

At 8:25pm Vogeler called an executive session regarding client/attorney privilege for 5 minutes, seconded by Bowers. Carried 4-0. All the public along with Gary Kitt, Tamara Massey, and Randy Spillman left the room. At 8:30pm Haines made a motion to resume regular meeting with no action being taken, Seconded by Bowers. 4-0.

**NEW BUSINESS** – None

**UNFINISHED BUSINESS**- NONE

Haines made a motion to adjourn meeting, Seconded by Speers. Carried 4-0

ATTEST:

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Tamara Massey, City Clerk

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Randy Kirkpatrick, Mayor