

**CITY COUNCIL MINUTES
OCTOBER 2, 2023
CITY OF MELVERN**

THE CITY COUNCIL MEETING WAS CALLED TO ORDER AT 7:00PM. COUNCIL MEMBERS DAN BOWERS, STELLA HEUER, FRANK WARNER AND ERIC VOGELER WERE PRESENT. DEREK HAINES JOINED AT 7:05PM. MAYOR LYNDON WEDDLE WAS ALSO PRESENT.

OTHERS PRESENT: GARY KITT (City Maintenance), TAMARA MASSEY(City Clerk), JANET WALSH (City Attorney), AND MEMBERS OF THE PUBLIC.

MINUTES: VOGELER MADE MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER MEETING, SECONDED BY HEUER, MOTION CARRIED 4-0.

TREASURER’S REPORT: VOGELER MADE A MOTION TO APPROVE TREASURER’S REPORT AS PRESENTED, SECONDED BY BOWERS, MOTION CARRIED 4-0

PAID BILLS: MOTION BY HEUER TO APPROVE THE PAID BILLS AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY WARNER, MOTION CARRIED 4-0

PUBLIC COMMENTS –

CLINT DAVIS ASKED COUNCIL ABOUT THE CODE ENFORCEMENT POSITION. HE WAS DIRECTED TO SUBMIT AN APPLICATION.

LISA LITCH SUGGESTED THAT THE CITY CLERK DESERVED A RAISE. SHE DISCUSSED THE WATER DRAINAGE ISSUES ON EMPORIA ST. COUNCIL STATED THIS ROAD IS A PART OF THE STATE HIGHWAY. SHE ALSO ASKED ABOUT WHO WAS RESPONSIBLE TO KEEP THE WEEDS DOWN BY THE RAILROAD TRACKS AS IT WAS GETTING HARD TO SEE SIDE TRAFFIC. COUNCIL SAID BSNF WAS RESPONSIBLE FOR THAT AREA.

ATTORNEYS REPORT- NONE

MAYOR’S REPORT-

DISCUSSED UPCOMING ELECTION IN NOVEMBER WITH THE MAYOR AND TWO COUNCIL POSITIONS OPEN.

EMPLOYEE REPORTS –

GARY KITT – KWIKOM INTERNET HAS BEEN INSTALLED AT THE SHOP, ADT PLANS ON INSTALLING PARK CAMERAS IN OCTOBER, TOOK A VICIOUS DOG TO VET, KDHE NEW PORTAL, MOWED VANVALKENBURG PROPERTY, HAD KIDS MESSING AROUND WATER TOWER. COUNCIL SUGGESTED PUTTING UP A NO TRESPASSING SIGN. A DEVELOPER IS BUYING PROPERTY AT 421 NW CALL AND PLANNING ON PUTTING FIVE HOUSES ON THE LOT. STILL IN PLANNING STAGE BUT WOULD LIKE TO UPGRADE EXISTING WATER LINE TO SUPPORT MORE HOMES. COUNCIL DIRECTED CITY ATTORNEY TO CHECK INTO COSTS THAT WOULD BE PAID BY DEVELOPER ON UPDATING EXISTING LINES. DEVELOPER WOULD BE RESPONSIBLE FOR ALL LINES CONNECTING TO EXISTING CITY LINE.

TAMARA MASSEY –

CLERKS INSTITUTE IS NOVEMBER 13-15, 2023. VOGELER MADE A MOTION TO APPROVED \$485 FOR INSTITUTE CLASSES PLUS PER DIEM, MILEAGE AND HOTEL FEES, SECONDED BY BOWERS. CARRIED 5-0.

FREE GRANT WRITING CLASS IN MELVERN ON NOVEMBER 1, 2023. VOGELER MADE A MOTION TO APPROVE THE CITY CLERK TO ATTEND THE GRANT WRITING CLASS, SECONDED BY HAINES. CARRIED 5-0.

SUBMITTED AN APPLICATION FOR A PART TIME CLERK POSITION OF 60 HRS PER MONTH OR MORE. VOGELER MADE A MOTION TO HIRE DESTINY PRUNTY AT \$15 PER HOUR STARTING OCTOBER 3, 2023, SECONDED BY WARNER. CARRIED 5-0

THE CHIP SEAL PROJEOCT FOR 2023 MAY NOT GET DONE UNTIL 2024 BY HARBOUR CONSTRUCTION, NEED TO TRANSFER THE \$35,000 FOR THAT PROJECT FROM GENERAL TO CAPITAL IMPROVEMENTS FUND FOR USE NEXT YEAR. HAINES MADE A MOTION TO TRANSFER \$35,000 FROM GENERAL FUND TO CAPTIAL IMPROVEMENTS FUND, SECONDED BY HEUER. CARRIED 5-0

CITY CPA HAS BEEN ENCOURAGING CITY TO INVEST FUNDS INTO HIGHER INTEREST RATE OPTIONS. A COPY OF THE POOLED MONEY INVESTMENT BOARD CURRENT RATES WAS HANDED OUT TO COUNCIL MEMBERS. THE CLERK HAD ALSO CHECKED WITH LYNDON STATE BANK ON OPTIONS. COUNCIL DIRECTED THE CITY ATTORNEY TO LOOK INTO THE MATTER AND DISCUSS AT NEXT MEETING.

EMPLOYEE HEALTH INSURANCE RENEWAL FOR 2024 IS IN OCTOBER. VOGELER MADE A MOTION FOR CITY TO PAY 100% OF SINGLE COVERAGE HEALTH INSURANCE FOR ELIGIBLE EMPLOYEES STARTING JANUARY OF 2024, SECONDED BY BOWERS. CARRIED 5-0.

THE MUNICIPAL COURT HAD SUGGESTED THE CITY OFFER COMMUNITY SERVICE HOURS FOR CASE #23TR3. HAINES MADE A MOTION TO ALLOW COMMUNITY SERVICE HOURS FOR CASE #23TR3, SECONDED BY HEUER. CARRIED 5-0.

COUNCIL REPORTS WERE HEARD

DEREK HAINES – DISCUSSED CITY CLEAN UP COMMITTEE. ALSO DIRECTED CLERK TO CHECK ON THE FLOOD PLAIN FOR MELVERN.

NEW BUSINESS – NONE

UNFINISHED BUSINESS- NONE

VOGELER MADE MOTION TO ADJOURN, SECONDED BY HEUER, MOTION CARRIED 5-0.

TAMARA MASSEY, CITY CLERK

LYNDON WEDDLE, MAYOR