

**CITY COUNCIL MINUTES  
AUGUST 7, 2023  
CITY OF MELVERN**

THE CITY COUNCIL MEETING WAS CALLED TO ORDER AT 7:00 PM AT CITY HALL. COUNCIL MEMBERS DAN BOWERS, STELLA HEUER, ERIC VOGELER AND DEREK HAINES WERE PRESENT. FRANK WARNER WAS ABSENT. MAYOR LYNDON WEDDLE WAS PRESENT ALSO.

**OTHERS PRESENT:** GARY KITT (City Maintenance) ,TAMARA MASSEY (CITY CLERK AND JANET WALSH (CITY ATTORNEY) WERE PRESENT.

**PUBLIC PRESENT:** LISA LITCH, JOYCE LACEY, PATRICIA IREY, JAMES MONTGOMERY, STEPHANIE BILLIN, MARLIN OREAR AND JEFF CRISP.

**MINUTES:** VOGELER MADE MOTION TO APPROVE THE MINUTES OF THE JULY MEETING, SECONDED BY HEUER, MOTION CARRIED 4-0.

**TREASURER'S REPORT:** HAINES MADE A MOTION TO APPROVE TREASURER'S REPORT AS PRESENTED, SECONDED BY HEUER, MOTION CARRIED 4-0.

**PAID BILLS:** MOTION BY BOWERS TO APPROVE THE PAID BILLS AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY VOGELER, MOTION CARRIED 4-0.

**PUBLIC COMMENTS:**

**LISA LITCH-** FALL FESTIVAL IS SET FOR NOVEMBER 4<sup>TH</sup> 2023 (DOWN ON THE FARM) WITH TRACTOR SHOW AND KIDS TRACTOR PULL. SHE ASKED PERMISSION FROM COUNCIL TO USE THE FAIR BARN AND PARK FOR ACTIVITIES AND POSSIBLE STREET CLOSURE. THE COUNCIL AGREED AND WOULD OBTAIN ROAD CLOSURE SIGNS FROM COUNTY FOR THE DAY. SHE ALSO ASKED TO USE THE CITY HALL FOR A PAINT CLASS AND THAT NO ALCOHOL WOULD BE ALLOWED AT THE EVENT, TO WHICH COUNCIL ALSO AGREED. PARK BATHROOMS WILL BE AVAILABLE AS LONG AS THE WEATHER WAS WARM ENOUGH TO PREVENT PIPES FREEZING.

**MARLIN OREAR-** UPDATED COUNCIL THAT HE HAD MOWED THE PROPERTY PREVIOUSLY COMPLAINED ABOUT. HE ALSO PRESENTED COUNCIL WITH A LIST OF ORDINANCE VIOLATIONS THAT HE HAD OBSERVED CURRENTLY IN TOWN. THE 5 LOTS HE OWNS ARE AVAILABLE FOR SALE AT \$10,000 /OBO.

**JEFF CRISP** INTRODUCED HIMSELF AS THE NEW OSAGE COUNTY LAND DEVELOPMENT DIRECTOR AND WOULD BE WORKING WITH CITIES.

**JOYCE LACEY** – ADDRESSED THE NEED FOR A CITY VOLUNTEER ON THE HOUSING COMMITTEE. DEREK HAINES AGREED TO BE ON THAT COMMITTEE. NEXT HOUSING COMMITTEE MEETING WILL BE AUGUST 11<sup>TH</sup> AT 1PM IN CITY HALL. SHE HANDED OUT A LIST OF ITEMS THAT THE COMMITTEE IS WORKING ON WHICH INCLUDED HOUSING ASSESSMENTS IN MELVERN, CHECKING ON DAYCARE GRANTS, BUILDABLE SITES, THE NEIGHBORHOOD REVITALIZATION PROGRAM AND CITY

CODES/ENFORCEMENT PROCESS. THEY ALSO WOULD LIKE TO ENCOURAGE CITIZENS TO HAVE HOUSE NUMBERS VISIBLE ON THEIR PROPERTY.

**ATTORNEYS REPORT** – WORKING ON ORDINANCE 458 FOR THE TRASH SERVICE RATE CHANGE BEGINNING SEPTEMBER 1<sup>ST</sup>. VOGELER MADE A MOTION FOR ORDINANCE #458 TO SET THE RESIDENTIAL TOTE TRASH RATE TO \$15.50 PER MONTH, WITH THE ADDITIONAL TOTES REMAINING THE SAME AT \$5.90 EACH. SECONDED BY BOWERS, CARRIED 4-0.

**MAYOR'S REPORT** – FARMERS MARKET IS OPEN THROUGH AUGUST. ROXIE BUSH MAY HEAD IT UP TO KEEP OPEN A LITTLE LONGER.

**EMPLOYEE REPORTS** –

**GARY KITT** – SUGGESTED CHANGING THE WATER AND SEWER TAP FEES, CITY ATTORNEY SAID SHE WOULD WORK UP AN ORDINANCE. HAD COUNTY SWEEP MAIN STREET BEFORE SUNFLOWER DAYS, SOLD SEWER TRUCK FOR \$3600 AND REINSTALLED STOP SIGNS THAT WERE KNOCKED DOWN. NEED TO ORDER MORE SIGNS FOR CITY PARK AND RAILROAD PARK STATING HOURS AND ORDINANCE ENFORCEMENT.

**TAMARA MASSEY** –

-SUBMITTED ORDINANCE NO 456 FOR THE 2023 STANDARD TRAFFIC ORDINANCE CODES AND ORDINANCE NO 457 FOR THE 2023 UNIFORM PUBLIC OFFENCE CODES. VOGELER MADE A MOTION TO APPROVE ORDINANCE NO 456 FOR THE 2023 STO CODES, SECONDED BY BOWERS. CARRIED 4-0. VOGELER MADE A MOTION TO APPROVE ORDINANCE NO 457 FOR THE 2023 UPO CODES, SECONDED BY BOWER. MOTION CARRIED 4-0.

-TRUSTPOINT/EMC INSURANCE SENT A SAFETY DIVIDEND CHECK FOR \$2456.90. RECEIVED A THANK YOU FOR OUR SUPPORT LETTER FROM KWIKOM. REVIEWED JUNE AND JULY SHERIFF'S REPORTS.

-REVENUE NEUTRAL RATE HEARING IS SEPTEMBER 5<sup>TH</sup> AT 7PM FOLLOWED BY BUDGET HEARING THEN REGULAR CITY COUNCIL MEETING. MIKE PEROO, CPA IS PLANNING ON ATTENDING THAT MEETING.

-SUBMITTED A CONTRACT RENEWAL WITH ADVANTAGE COMPUTER FOR SUPPORT SERVICES ON OUR DENALI FUND ACCOUNTING PROGRAM. VOGELER MADE A MOTION TO APPROVE THE 2023-2024 CONTRACT FOR \$1148.00, SECONDED BY HAINES. CARRIED 4-0.

-COLOR OFFICE PRINTER (10 YRS OLD) CAN NOT KEEP UP WITH THE CURRENT WIFI AND COMPUTER UPDATES AS WELL AS THE REGULAR OFFICE USE. MAYOR SUGGESTED DONATING THE OLD PRINTER TO THE P.R.I.D.E. ORGANIZATION. FOUND A NEW WIRELESS HP COLOR/FAX/SCAN/MOILE ALL IN ONE PRINTER FOR \$564.60. VOGELER MADE A MOTION TO APPROVE THE PURCHASE OF THE HP COLOR PRINTER FOR \$564.60 PLUS ADDITIONAL TONER, SECONDED BY HEUER. CARRIED 4-0.

-PER CONTRACT WITH OTTAWA SANITATION, TRASH SERVICE WILL INCREASE 2% STARTING SEPTEMBER 1<sup>ST</sup>. CITY ATTORNEY IS WRITING THE NEW ORDINANCE.

-REMINDING COUNCIL OF THE SPECIAL MEETING ON AUGUST 21<sup>ST</sup> 7PM AT THE COMMUNITY CENTER TO DISCUSS THE NEIGHBORHOOD REVITALIZATION PROGRAM. AN ANNOUNCEMENT HAS BEEN PUBLISHED IN THE OSAGE COUNTY HERALD. MEETING REQUEST WAS SIGNED BY COUNCIL AND MAYOR.

-THE LAST STORM IN JULY CAUSED THE CIRCUIT BOARD IN THE POP MACHINE TO GO OUT AND HAS NOT BEEN WORKING SINCE. THE CURRENT FUNDS AVAILABLE FROM POP SALES ARE \$2536.26. IT WILL COST \$750 TO FIX AND REPLACE PARTS, THE MACHINE IS OUTDATED AND PARTS ARE HARD TO FIND. A USED NEWER MACHINE IS AVAILABLE FOR \$1500 WITH AN OFFER OF \$200 FOR OUR CURRENT ONE. HEUER MADE A MOTION TO REPLACE OUR POP MACHINE FOR THE NEWER MODEL AT \$1500 MINUS \$200 TRADE-IN, BOWERS SECONDED MOTION. CARRIED 4-0.

-CURRENT CITY PARK CLEANING CONTRACT TERMINATED DUE TO COMPLAINTS. KELSEY STRUTTMAN HAS AGREED TO FULFILL CONTRACT FOR THE REST OF THE SEASON. VOGELER MADE A MOTION TO HAVE KELSEY STRUTTMAN FULFILL THE BALANCE OF THE 2023 PARK BATHROOM CONTRACT, SECONDED BY HEUER. CARRIED 4-0.

**COUNCIL REPORTS –**

DAN BOWERS- CITY WIDE GARAGE SALES ARE SCHEDULED FOR SEPTEMBER 29<sup>TH</sup> AND 30<sup>TH</sup> 2023. CONTACT SHANNON BOWERS FOR MORE INFORMATION.

ERIC VOGELER- OBTAINED A QUOTE FROM ADT TO ADDRESS THE PROBLEMS HAPPENING AT THE PARKS. AFTER TALKING TO THE OSAGE COUNTY SHERIFF, HE WOULD LIKE TO INSTALL CAMERAS AT CITY PARK AND CITY DUMP AS WELL AS INSTALL A BUZZER AT THE LOBBY DOOR. DISCUSSION WAS HELD AND COUNCIL DECIDED TO GET MORE QUOTES.

ERIC ALSO TALKED WITH KWIKOM TO ADD WATER PLANT TO OUR CONTRACT FOR WIFI. JOHN TERRY ADVISED THAT SINCE WE WERE IN A RENEWAL YEAR, THEY COULD ADD THE WATER PLANT FOR FREE WIFI SERVICE TO CITY. VOGELER MADE A MOTION TO APPROVE A CONTRACT RENEWAL WITH KWIKOM ADDING THE WATER PLANT WITH FREE WIFI SERVICE, SECONDED BY BOWERS. CARRIED 4-0.

**NEW BUSINESS –** NONE

**UNFINISHED BUSINESS-** NONE

VOGELER MADE A MOTION TO ADJOURN MEETING, SECONDED BY HEUER. CARRIED 4-0

ATTEST:

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Tamara Massey, City Clerk

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Lyndon Weddle, Mayor