

CITY COUNCIL MINUTES  
MARCH 7, 2022  
CITY OF MELVERN

THE CITY COUNCIL MEETING WAS CALLED TO ORDER AT 7:00 PM. COUNCIL MEMBERS DAN BOWERS, MIKE VOLKMAN, STELLA HEUER AND ERIC VOGELER WERE PRESENT, AS WELL AS MAYOR LYNDON WEDDLE. FRANK WARNER WAS ABSENT.

**OTHERS PRESENT:** GARY KITT (City Maintenance) and TAMARA MASSY (City Clerk) AND JANET WALSH (City Attorney) WERE PRESENT .

PUBLIC PRESENT: JOHN TERRY-KWIKOM, CRYSTAL DECKER-TRUSTPOINT INSURANCE, BILL HORN, AMY MINER.

**MINUTES:** BOWERS MADE MOTION TO APPROVE THE MINUTES OF THE FEBRUARY MEETING, SECONDED BY VOGELER, MOTION CARRIED 4-0.

**TREASURER'S REPORT:** VOLKMAN MADE A MOTION TO APPROVE TREASURER'S REPORT AS PRESENTED, SECONDED BY BOWERS, MOTION CARRIED 4-0

**PAID BILLS:** MOTION BY HEUER TO APPROVE THE PAID BILLS AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY VOGELER, MOTION CARRIED 4-0

**PUBLIC COMMENTS:**

JOHN TERRY WITH KWIKOM HAD MAPPED OUT THE TOWN OF MELVERN FOR FIBER OPTICS AT THE REQUEST OF COUNCIL MAN WARNER. THE COST WOULD BE \$352,064.34 TO INSTALL TO EVERY HOME/BUSINESS/SCHOOL IN MELVERN. HE MENTIONED THE KANSAS BROADBAND ACCELERATION GRANT WITH DEPT OF COMMERCE WAS AVAILABLE AND THAT IF THE SCHOOL WANTED TO WORK WITH THE CITY THEY COULD APPLY FOR THE USAC E-RATE PROGRAM THAT WOULD PAY 80% OF THE COSTS. THE COUNCIL SAID THEY WOULD LOOK INTO IT SOME MORE.

CRYSTAL DECKER WITH TRUSTPOINT INSURANCE EXPRESSED THEIR INTEREST IN WORKING WITH THE CITY ON OUR INSURANCE, MAKING SURE WE HAD THE CORRECT COVERAGE IN PLACE AS WELL AS TAKING ADVANTAGE OF THE SAVINGS. COUNCIL DECIDED TO LOOK MORE INTO IT, BUT NOT MAKE ANY CHANGES YET.

BILL HORN APPEARED WITH THE REQUEST THAT THE CITY PAY HIS THEEL BILL, SINCE IT WAS THE WATER METER ITSELF THAT HAD FROZEN AND NOT ANY OF HIS PIPES. GARY SAID HE HAD INSULATED THE METER AND FIXED THE ISSUE. COUNCIL AGREED THAT THE CITY WOULD BE RESPONSIBLE FOR THE METER AND WOULD PAY THE THEEL BILL.

AMY MINER CAME TO EDUCATE THE COUNCIL ON HER PROGRAM TNR TRAP/NEUTER/RELEASE OF CATS. THE GOAL IS TO MINIMIZE THE LARGE COLONIES OF CATS BY HAVING THEM FIXED THEN

RELEASE THEM BACK WHERE THEY CAME FROM. MAYOR SAID SHE WOULD LOOK MORE INTO THE PROGRAM TO SEE WHAT COULD BE DONE IN THE CITY OF MELVERN.

GREGORY RICKEL SENT IN A LETTER REQUESTING PERMISSION TO HAVE AN OUTDOOR CHURCH SERVICE AT THE CITY PARK ON SATURDAY AUGUST 27, 2022 FROM 4-5:30PM. THE COUNCIL APPROVED THE REQUEST AND THE CITY CLERK WILL CONTACT MR. RICKEL OF THE DECISION.

#### **ATTORNEYS REPORT –**

WATER RATE (5YR PLAN) ORDINANCE NO. 451 WAS DRAWN UP AS ONLY 2021 WAS PUBLISHED LAST YEAR. THIS ORDINANCE WILL INCLUDE THE RATES FOR 2022 THROUGH 2025. NEW RATES WILL TAKE EFFECT JUNE 1<sup>ST</sup> EVERY YEAR. VOLKMAN MADE A MOTION TO APPROVE ORDINANCE NO. 451, SECONDED BY VOGELER. CARRIED 4-0.

SHELLEY ROBERTSON-MOBILE BUSINESS “MARGARETA EXPRESS”. ACCORDING TO THE CITY ORDINANCE NO.284 ALCOHOLIC BEVERAGES ARE PROHIBITED ON STREETS AND CITY PROPERTY. WE CAN AMEND THE CURRENT ORDINANCE TO ALLOW SPECIAL USE PERMITS. THE COUNCIL AGREED THAT THE AMENDMENT WOULD BE OKAY, BUT THAT THE CITY WILL NOT PURSUE THE ISSUE UNTIL PROPER STATE LICENSES WOULD BE SUBMITTED BY MS. ROBERTSON.

#### **MAYOR’S REPORT –**

JAMES WELCH, BUILDING INSPECTOR COULD NOT APPEAR, BUT HAD EMAILED HIS INTEREST IN BECOMING THE CITIES NEW BUILDING INSPECTOR. VOLKMAN MADE A MOTION TO HIRE JAMES WELCH AS MELVERN CITY BUILDING INSPECTOR ON A ‘AS NEEDED’ BASIS, SECONDED BY BOWERS. MOTION CARRIED 4-0. CITY CLERK WAS INSTRUCTED TO EMAIL MR. ZERR THAT WE WOULD NO LONGER NEED HIS SERVICES.

THE EMPLOYEE HANDBOOK HAD BEEN REVISED WITH IMPUT FROM THE EMPLOYEES. COPIES OF OLD HANDBOOK ALONG WITH THE CHANGES HAD BEEN GIVEN TO ALL COUNCIL MEMBERS TO REVIEW. AFTER SOME DISCUSSION VOLKMAN MADE A MOTION TO APPROVE CHANGES AND ADDITIONS TO THE NEW HANDBOOK, SECONDED BY BOWERS. CARRIED 4-0.

#### **EMPLOYEE REPORTS**

**GARY KITT** – PURCHASED T-MOBILE HOTSPOT FOR THE WATER READING TABLET, WATER CONFERENCE IS IN WICHITA THIS YEAR MARCH 29<sup>TH</sup>-MARCH 31<sup>ST</sup>. COUNCIL APPROVED HIS ATTENDANCE TO OBTAIN HIS WATER CREDITS. INSTALLED A NEW CULVERT FOR PAM LAWTON’S DRIVEWAY. PLOWED SNOW AND EVERY TOOK DOWN CHRISTMAS LIGHTS FOR US. CALLED OUT ON A WATER LEAK AT LAWTON’S AND INSTALLED A NEW METER AT THE FIRE STATION.

**TAMARA MASSEY** – CITY HALL CLAIM FOR WIND DAMAGE WITHDRAWN AS NO VISIBLE DAMAGE SEEN, EXTENTION WAS SUBMITTED TO THE STATE ON THE MAPLE STREET PROJECT WITH CRIQUI CONSTRUCTION, DOG TAGS NOTICE PUBLISHED IN PAPER AND LAST REMINDER SENT OUT IN MARCH BILLS, SUEZ SAID THEY WOULD HONOR THEIR QUOTE FOR 1 YEAR ON THE WATER TOWER OVERFLOW PIPE, PROCUREMENT POLICY RESOLUTION 223 AND INTERNAL CONTROL POLICY WAS SUBMITTED FOR

ARPA FUNDS. VOGELER MADE A MOTION TO APPROVE BOTH THE PROCUREMENT POLICY RESOLUTION 223 AND THE INTERNAL CONTROL POLICY PENDING CITY ATTORNEY REVIEW AND APPROVAL, SECONDED BY BOWERS, CARRIED 4-0. BOLZ INSURANCE POLICY RENEWAL WAS PRESENTED WITH THE NOTE THAT THE WATER TOWER WAS UNDERVALUED AND WOULD BE GOING UP. SHERIFF FEBRUARY REPORT WAS PRESENTED AND THE OSAGE COUNTY NEIGHBORHOOD REVITALIZATION PLAN GIVEN TO EACH COUNCIL MEMBER TO REVIEW. HEUER MADE A MOTION TO DECLINE SIGNING THE AGREEMENT AT THIS TIME, SECONDED BY VOGELER. 4-0.

**COUNCIL REPORTS WERE HEARD**

VOGELER TOLD THE COUNCIL HE WAS LOOKING INTO FEMA FUNDING FOR A SAFE ROOM

**NEW BUSINESS –**

CITY WIDE CLEAN UP SCHEDULED FOR 6/11 AND 6/12 TENTITIVELY WITH MORE DISCUSSION NEXT MEETING.

**UNFINISHED BUSINESS- NONE**

VOLKMAN MADE MOTION TO ADJOURN, SECONDED BY HEUER, MOTION CARRIED 4-0.

ATTEST:

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Tamara Massey, City Clerk

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Lyndon Weddle, Mayor