

**CITY COUNCIL MINUTES
NOVEMBER 1, 2021
CITY OF MELVERN**

THE CITY COUNCIL MEETING WAS CALLED TO ORDER AT 7:00 PM. COUNCIL MEMBERS DAN BOWERS, MIKE VOLKMAN, STELLA HEUER AND ERIC VOGELER WERE PRESENT, AS WELL AS MAYOR LYNDON WEDDLE. FRANK WARNER WAS ABSENT.

OTHERS PRESENT: GARY KITT (City Maintenance), TAMARA MASSEY(City Clerk), JANET WALSH (City Attorney), CINDY JENSEN, CPA, RANDY KIRPATRICK AND JOYCE LACEY.

MINUTES: VOLKMAN MADE MOTION TO APPROVE THE MINUTES OF THE OCTOBER MEETING, SECONDED BY BOWERS, MOTION CARRIED 4-0.

TREASURER’S REPORT: VOGELER MADE A MOTION TO APPROVE TREASURER’S REPORT AS PRESENTED, SECONDED BY VOLKMAN, MOTION CARRIED 4-0

PAID BILLS: MOTION BY VOGELER TO APPROVE THE PAID BILLS AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY BOWERS, MOTION CARRIED 4-0

PUBLIC COMMENTS

CINDY JENSEN, CPA – WENT OVER THE AUDIT FOR YEAR ENDED DECEMBER 31, 2020. SHE SUGGESTED THE CITY MAKE A REPORT RECONCILING WATER PURCHASED WITH WATER SOLD. QUESTION BY THE CITY CLERK WAS ASKED ON HOW TO TRANSFER MONEY TO THE CAPITAL IMPROVEMENTS AND EQUIPMENT FUNDS AS THIS HAD NOT BEEN DONE IN AWHILE AND WAS DIRECTED BY CITY ORDINANCES. JENSEN SAID A TRANSFER WOULD NEED TO BE MADE AFTER DETERMINING HOW MUCH SURPLUS WAS AVAILABLE FOR THE TRANSFER, THEN A MOTION MADE BY COUNCIL.

RANDY KIRPATRICK- VOICED HIS CONCERN THAT CITY HOMEOWNERS NEED TO BE ACCOUNTABLE FOR THEIR PROPERTIES IN MAINTAINING AND FOLLOWING CITY ORDINANCES. THE STORE FRONT PROPERTIES NORTH OF CITY HALL ARE IN BAD SHAPE AND REQUESTED A SECOND OPINION FROM ANOTHER BUILDING INSPECTOR. STEVE ZERR, THE CURRENT CITY BUILDING INSPECTOR HAD FOUND THEM TO PASS HIS INSPECTION. DISCUSSION WAS HELD BY COUNCIL MEMBERS AGREEING THAT WE GET A SECOND OPINION, HOWEVER IT WOULD NOT MATTER BECAUSE THE CITY HIRED BUILDING INSPECTOR HAD FINAL SAY. VOLKMAN MADE A MOTION TO HIRE ANOTHER CITY BUILDING INSPECTOR AND DIRECTED THE MAYOR TO BE IN CHARGE OF HIRING. VOGELER SECONDED THE MOTION. CARRIED 4-0

ATTORNEYS REPORT

REFERRING TO THE LAST MEETING; WALSH TOLD THE COUNCIL THAT IF THERE IS A METER ON A VACANT OR DORMIT RESIDENTIAL PROPERTY, THE CITY HAS THE RIGHT TO CHARGE A MINIMUM SERVICE FEE, HOWEVER A NEW CITY ORDINANCE WOULD NEED TO BE WRITTEN.

MAYOR’S REPORT

AN ORDINANCE VIOLATION LETTER HAD BEEN SENT TO CYNTHIA VANVALKENBURG AT 110 SW MAPLE, SHE HAD STARTED TO CLEAN UP BUT DID NOT COMPLETE WITHIN THE 10 DAYS ALLOWED AND A HEARING HAS NOT BEEN REQUESTED, SO THE COMPLAINT WILL BE FORWARDED TO THE CITY ATTORNEY FOR A CITATION TO BE ISSUED.

ALSO DISCUSSED THAT IF WE GET ENOUGH MONEY IN CAPITAL IMPROVEMENTS, WE COULD POSSIBLY GET OUTDOOR SPEAKERS.

EMPLOYEE REPORTS

GARY KITT – MOWED BREWER PROPERTY, CITY OF LYNDON WANTED THE OLD SLIDE WE HAD REPLACED AND PICKED IT UP, TREE IN CITY PARK IS COMPLETELY DOWN AND AREA CLEANED UP, STARTED PUTTING IN THE NEW WATER RADIO READ METERS, PARK RESTROOMS HAVE BEEN CLOSED/WINTERIZED. THE NEW BACKHOE HAD A RECALL AND THE COMPANY CAME DOWN AND FIXED IT HERE AT THE SHOP.

TAMARA MASSEY –

*IT HAS BEEN REQUESTED THAT WE LIGHT THE COMMUNITY TREE ON DECEMBER 4TH IN COORDINATION WITH THE OTHER HOLIDAY CITY EVENTS THAT DAY.

*THE CITY CLERK WOULD LIKE TO REQUEST DONATIONS OF ITEMS FOR GIFT BASKETS AND GIFT CERTIFICATES FROM THE LOCAL AREA SMALL BUSINESSES, INSTEAD OF THE MONETARY GIFT GIVEN BEFORE FOR THE WINNERS OF THE CHRISTMAS LIGHTING DECORATIONS CONTEST. COUNCIL AGREED THAT WOULD BE A GOOD IDEA.

*THE CITY RECEIVED ANOTHER \$168.78 ADDED TO OUR ARPA AWARD FROM THE STATE, WHICH WILL BE USED ON THE WATER LINE WORK TO BE DONE.

*CRIQUI CONSTRUCTION REQUESTED WE MOVE THE TIME LINE TO APRIL 15, 2022 TO COMPLETE WATER LINE REPLACEMENT PROJECT ON LINCOLN STREET (3 BLOCKS) AS THEY HAVE NOT BEEN ABLE TO GET TO IT YET. CITY CLERK EXTENDED THE TIMELINE ON THE STATE PROJECT EXEMPTION CERTIFICATE.

*THE CITY RECEIVED A THANK YOU NOTE FROM LYNDON STATE BANK FOR USING THEM FOR OUR NEW BACKHOE LEASE PURCHASE.

*THE CONTRACT WITH ADVANTAGE COMPUTER TO STREAMLINE THE NEW WATER RADIO READ METERS WITH THE UTILITY SOFTWARE WAS LOWERED TO \$1500 SINCE THE CITY CLERK WOULD BE INTERING ALL THE INFORMATION FROM THE WATER METERS TO THE UTILITY PROGRAM.

COUNCIL REPORTS WERE HEARD

ERIC VOGELER – DISCUSSED THE NEED FOR A STOP SIGN COMING OUT SCHOOL PARKING LOT ONTO PINE STREET. MAYOR SAID THAT WOULD BE SOMETHING THE SCHOOL NEEDED TO DO AS IT IS ON SCHOOL PROPERTY.

MIKE VOLKMAN – BROUGHT A BILL FROM THE FRIENDS OF THE TRAIL TO HAVE THE SEWER PUMPED OUT. IT IS USUALLY SPLIT 3 WAYS. BOWERS MADE A MOTION TO PAY 1/3 OF THE BILL WHICH WOULD BE \$73.33, SECONDED BY HEUER. MOTION CARRIED 4-0.

DAN BOWERS – RECOGNIZED LORI WALKER AT 209 NE SPRING ST AS HAVING THE BEST HALLOWEEN DECORATIONS.

NEW BUSINESS – NONE

UNFINISHED BUSINESS- NONE

BOWERS MADE MOTION TO ADJOURN, SECONDED BY VOLKMAN, MOTION CARRIED 4-0.

TAMARA MASSEY, CITY CLERK