

**CITY COUNCIL MINUTES**  
**May 3, 2021**  
**CITY OF MELVERN**

THE MEETING WAS CALLED TO ORDER AT 7:00 PM. COUNCIL MEMBERS DAN BOWERS, MIKE VOLKMAN, ERIC VOGELER, AND TYLER LITCH, WERE PRESENT, AS WELL AS MAYOR LYNDON WEDDLE. FRANK WARNER ARRIVED AT 7:10PM

OTHERS PRESENT: GARY KITT, TAMARA MASSEY, AND JANET WALSH. MR. RUTLEDGE AND OTTAWA SANATATION REPRESENTATIVES.

**MINUTES:** BOWERS MADE MOTION TO APPROVE THE MINUTES OF THE FEBRUARY MEETING, SECONDED BY VOLKMAN MOTION CARRIED 4-0.

**TREASURER'S REPORT:** VOLKMAN MADE MOTION TO APPROVE TREASURER'S REPORT AS PRESENTED, SECONDED BY BOWERS MOTION CARRIED 4-0

**PAID BILLS:** MOTION BY LITCH SECONDED BY VOGELER TO APPROVE THE PAID BILLS, AND APPROVE PAYMENT OF UNPAID BILLS, MOTION CARRIED 4-0

**PUBLIC COMMENTS –**

MR. RUTLEGE CAME IN TO COMPLAIN ABOUT BEING CHARGED FOR WATER WHEN HIS PIPES WERE FROZEN IN FEBRUARY. THE MAYOR EXPLAINED WE HAD ADJUSTED THE BILL AND IF HE WOULD PAY THE MINIMUM FOR THE LAST TWO MONTHS, HE WOULD BE CURRENT. MR. RUTLEGE ALSO COMPLAINED ABOUT DRUG ACTIVITY AT THE TRAILER PARK. HE WAS INFORMED THAT THE CITY IS IN THE PROCESS OF TRYING TO FIND LAW ENFORCEMENT AS OUR LAST OFFICER RESIGNED.

WASTE MANAGEMENT (AMMON TAYLOR) CALLED AND TALKED TO THE MAYOR ABOUT THEIR BID FOR THE NEW TRASH CONTRACT.

OTTAWA SANATATION (GRAHAM) ANSWERED QUESTIONS AND PRESENTED THEIR BID FOR THE NEW TRASH CONTRACT.

**ATTORNEYS REPORT –** WATER ORDINANCE #446 (5 YR PLAN) WAS WAS DISCUSSED WITH VOLKMAN MAKING A MOTION TO APPROVE AND TO GET AT LEAST THE 1<sup>ST</sup> YEAR PUBLISHED MAY 13<sup>TH</sup>, WITH THE REST BEING PUBLISHED AS SOON AS THE CITY CLERK WAS ABLE TO PUT THE ORDINANCE ON THE CITY WEBSITE TO CUT PUBLICATION COSTS. BOWERS 2<sup>ND</sup> THE MOTION. CARRIED 5-0

**MAYOR'S REPORT**

DOG TAGS WERE DUE BY THE END OF APRIL. VERY FEW HAVE BEEN PURCHASED. VOLKMAN AND KITT WERE ASSIGNED TO MAKE A LIST OF ADDRESS WITH KNOWN DOGS IN TOWN.

A LIST OF THE CITY APPOINTMENTS FOR 2021 BY THE MAYOR WAS HANDED OUT TO THE COUNCIL.

MAYOR DISCUSSED THE ZONING BOARD. THEY HAD NOT MET IN QUITE AWHILE AND SHE WOULD CALL A MEETING TO SEE WHO WAS STILL INTERESTED IN BEING ON THE BOARD. THE CITY NEEDS A COUNCIL MEMBER TO BE ON THE BOARD ALSO. NO APPOINTMENTS WERE MADE.

**EMPLOYEE REPORTS WERE HEARD.**

CITY CLERK – LYNDON STATE BANK WANTS TO PUT NICE TRASH CANS OUT ON MAIN STREET WITH THE BANK AND THE CITY MAKING SURE THEY WERE EMPTIED.

MARIE BURNETT IS DOING THE CITY PLANTERS AGAIN THIS YEAR. BUDGET HAS BEEN SET AT \$200-\$225.

PARK RESTROOMS WILL BE CLEANED BY KIM DECAVELE. SHE WILL BE IN THIS WEEK TO SIGN THE CONTRACT FOR 2021.

COLLECTION (CHEYENNE DAY) WAS DISCUSSED AS TO PROCEEDING WITH COURT ACTION ON THIS CASE. THE CLERK DID NOT HAVE A CURRENT ADDRESS FOR HER AND THINKS SHE MOVED TO MO, THEREFORE THE COUNCIL TABLED COURT ACTION UNTIL A KNOW ADDRESS.

GARY KITT – GETTING A BID FROM LACEY TO REPLACE THE SEWER LINE SOUTH OF THE RR TRACKS BETWEEN THE MAN HOLES AS IT IS LEAKING. VOGELER MADE A MOTION TO GET THE SEWER LINE REPLACED AND VOLKMAN 2<sup>ND</sup>. 5-0

OLD WATER METERS HAVE BEEN CHANGED OUT, MORE MAPS HAVE BEEN MADE, HE HAS BEEN WORKING ON THE SEWER MACHINE, FIXED A SINK HOLE AT THE LEGION, REBUILT THE PUMP HOUSE DOOR, WORKED ON SEWER LINES SOUTH OF THE SEWER POND, OPENED THE PARK RESTROOMS, AND HAS STARTED MOWING CITY PROPERTY. THE TREE BY THE CONCESSION STAND IN PARK IS HOLLOW AND CITIZENS ARE CONCERNED IT WILL FALL. GARY WILL LOOK INTO COST TO CUT DOWN.

LYNDON CITY EMPLOYEES CAME OVER TO HELP RUN A CAMERA TO CHECK PROBLEM SEWER LINES. VOGELER MADE A MOTION TO REIMBURSE LYNDON CITY FOR THEIR HELP WITH THE MAYOR TO DECIDE HOW MUCH TO BE PAID. FRANKS 2<sup>ND</sup> 5-0.

**COUNCIL REPORTS WERE HEARD.**

LITCH HAD RECEIVED COMPLAINTS ABOUT A SEMI BEING PARKED DAILY AT THE CITY PARK ALLEY.

**NEW BUSINESS –**

DISCUSSION WAS HELD ON THE NEED FOR AN ORDINANCE OFFICER. VOGELER MADE A MOTION FOR THE MAYOR TO FIND AND HIRE THAT POSITION, ALSO TO WRITE UP A JOB DESCRIPTION AND DECIDE PAY FOR 5-15HRS PER WEEK. WARNER 2<sup>ND</sup> . 5-0

**UNFINISHED BUSINESS:**

VOGELER MADE A MOTION TO ACCEPT OTTAWA SANATAION'S 7 YR TRASH BID WITH MODIFICATIONS MADE BY THE CITY ATTORNEY. OTTAWA SANATATION WITLL BE CONTRACTED WITH CITY STARTING SEPTEMBER 1, 2021. VOLKMAN 2<sup>ND</sup>. 5-0  
MAYOR DIRECTED THE CLERK TO SENT A LETTER TO WASTE MANAGEMENT TO LET THEM KNOW WE WOULD NOT BE RENEWING OUR CONTRACT THIS YEAR.

SCHOOL BANNERS WILL BE PUT UP THIS WEEK.

VOLKMAN MADE MOTION TO ADJOURN, SECONDED BY VOGELER MOTION CARRIED 5-0.

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Tamara Massey, City Clerk