

**CITY COUNCIL MINUTES  
JULY 6, 2021  
CITY OF MELVERN**

THE MEETING WAS CALLED TO ORDER AT 7:00 PM. COUNCIL MEMBERS DAN BOWERS, MIKE VOLKMAN, TYLER LITCH, AND FRANK WARNER WERE PRESENT, AS WELL AS MAYOR LYNDON WEDDLE.

OTHERS PRESENT: GARY KITT (City Maintenance), TAMARA MASSEY(City Clerk), JANET WALSH (City Attorney), Joyce Lacey, Cindy Jensen CPA

**MINUTES:** BOWERS MADE MOTION TO APPROVE THE MINUTES OF THE JUNE MEETING, SECONDED BY WARNER, MOTION CARRIED 4-0.

**TREASURER’S REPORT:** VOLKMAN MADE MOTION TO APPROVE TREASURER’S REPORT AS PRESENTED, SECONDED BY BOWERS, MOTION CARRIED 4-0

**PAID BILLS:** MOTION BY VOLKMAN TO APPROVE THE PAID BILLS, AND APPROVE PAYMENT OF UNPAID BILLS, SECONDED BY BOWERS, MOTION CARRIED 4-0

**PUBLIC COMMENTS –**

CINDY JENSEN, CPA PRESENTED THE 2022 BUDGET DRAFT. THE STATE IS NOW IMPLIMENTING A REVENUE NUTRAL RATE. THE CITY WILL NEED TO HAVE A REVENUE RATE HEARING AND LET THE COUNTY CLERK KNOW IF WE ARE EXPECTING TO EXCEED THE RNR BY JULY 20<sup>TH</sup>. LITCH MADE A MOTION TO NOTIFY THE COUNTY CLERK OF THE CITIES INTENT TO EXCEED THE RNR AND TO SET THE REVENUE NEUTRAL RATE HEARING FOLLOWED BY THE BUDGET HEARING FOR SEPTEMBER 7<sup>TH</sup> AT 7PM BY STATE LAW, WARNER SECONDED MOTION. CARRIED 4-0

JOYCE LACEY – ECONOMIC DEVELOPMENT COMMITTEE STILL MEETING IN THE OSAGE COUNTY COMMISSIONERS ROOM. THEY ARE WORKING WITH “GO TOPEKA” TO FIND GRANTS AND GRANT WRITERS TO HELP SMALL BUSINESS’ IN THE COUNTY. STILL LOOKING FOR MORE PEOPLE TO ATTEND MEETINGS TO REPRESENT OUR AREA OF THE COUNTY. JOYCE ALSO DISCUSSED PUTTING TOGETHER “WELCOME BAGS” AND WHAT THEY WOULD CONTAIN.

JOYCE WOULD LIKE TO SEE THE MINUTES PUT INTO THE COUNTY PAPER. THE COUNCIL TOLD HER THE MINUTES WILL BE LISTED ON THE CITY’S NEW WEBSITE, HOWEVER IF THERE IS NO COST TO PUTTING THEM IN THE PAPER, THE CLERK WILL SEND THEM TO THE PAPER ALSO.

SHE IS INTERESTED IN SETTING UP A DONATION BASED COMMUNITY FOUNDATION TO RAISE FUNDS TO DEVELOP THE COMMUNITY.

JOYCE ALSO BROUGHT UP THAT THE JOHNSON GRASS ALONG THE HIGHWAY IS A PROBLEM. THE COUNCIL STATED THAT THE STATE DOES NOT MOW OR SPRAY THE IN TOWN PORTION OF THE HIGHWAY AND IT WOULD BE UP TO THE HOME OWNERS TO KEEP IT MAINTAINED.

**ATTORNEYS REPORT-**

JANET WALSH SAID SHE IS CHECKING WITH BOLZ INSURANCE TO SEE IF THE CITY NEEDS AS MUCH COVERAGE SINCE WE NO LONGER HAVE OUR OWN POLICE DEPT AND ARE CONTRACTING WITH THE OSAGE COUNTY SHERIFF’S OFFICE.

SHE IS ALSO CHECKING ON THE DANGEROUS STRUCTURE AT 110 SW MAPLE WITH EVERGY TO GET THE METER PULLED.

**MAYOR'S REPORT-**

ORDINANCE FORMS AND PROCEEDURES HAVE BEEN TYPED UP. WE HAVE STARTED NOTIFYING CITIZENS OF ORDINANCE VIOLATIONS. CURRENTLY WORKING ON GETTING ALL DOGS RESIDING IN THE CITY LIMITS TAGED. THOSE WHO HAVE BEEN NOTIFIED AND HAVE NOT RESPONDED WILL HAVE THEIR CASE FORWARDED TO THE CITY ATTORNEY. A CONTRACT WAS SIGNED WITH TAMARA MASSEY AND GARY KITT TO WORK WITH CITY CODE ENFORCEMENT.

THE CITY CONTRACT WITH THE OSAGE COUNTY SHERIFF'S OFFICE WAS SIGNED 7/1/2021

WAS ABLE TO GET A QUOTE OF \$350-\$450 FOR THE DISC GOLF BASKETS TO PUT IN CITY PARK. COUNCIL WILL LOOK INTO THE MATTER FURTHER.

**EMPLOYEE REPORTS –**

GARY KITT – CRIQUI CONSTRUCTION HAD SAID IT MAY BE AUGUST BEFORE THEY CAN GET TO REPLACING THE WATER LINE ALONG LINCOLN STREET. THE WEEDS HAVE BEEN SPRAYED AROUND THE CITY HALL. FINISHED GRINDING THE CONCRETE IN FRONT OF THE CITY PARK BATHROOM DOOR SO THAT IT WOULD OPEN. THE PARK HAS BEEN MOWED SEVERAL TIMES AND 20MPH SPEED LIMIT SIGNS HAVE TO ORDERED AND PUT UP. LACEY BACKHOE SERVICE REPLACED A SEWER LINE. SCHULTE SUPPLY IS GETTING US INFORMATION ON RADIO READ FOR WATER METERS. HAVE BEEN SERVING DOG TAG ORDINANCE VIOLATIONS.

TAMARA MASSEY – WE HAVE APPLIED FOR THE AMERICAN RESCUE PLAN. MELVERN CITY ELIGIBILITY IS \$56,738.27. HALF WILL BE PAID NOW AND THE SECOND HALF WILL BE PAID NEXT YEAR. PLANNING ON USING IT TO UPGRADE THE WATER METER READING SYSTEM OR THE WATER LINE REPLACEMENT PROJECTS. THE 2020 WATER QUALITY REPORT WAS MAILED OUT WITH THE JUNE UTILITY BILLS AND WILL BE AVAILABLE ON THE CITY WEBSITE ALSO. THE CITY CREDIT CARD IS STILL IN NANCY MILLERS NAME AND WHEN WE TRIED TO CHANGE IT THE COMPANY SAID WE NEEDED MINUTES STATING ANY CHANGES TO BE MADE. BOWERS MADE A MOTION TO REMOVE NANCY MILLERS NAME (WHO IS RETIRED) FROM CARD AND ADD TAMARA MASSEY (WHO IS THE NEW CITY CLERK). TO ALSO MAKE TAMARA MASSEY THE AUTHORIZING OFFICER OVER THE LSB VISA ACCOUNT, WARNER SECONDED MOTION. CARRIED 4-0

**COUNCIL REPORTS WERE HEARD**

DAN BOWERS IS GETTING AN INSURANCE QUOTE FOR THE SUNFLOWER DAYS FAIR. CITY WILL GO IN AND PAY HALF OF PREMIUM.

MIKE VOLKMAN CITY STREETS ARE IN NEED OF REPAIR. HE MADE A MOTION TO ALLOW UP TO \$25,000 FOR SURFACE REPAIRS. TYLER LITCH SECONDED MOTION. CARRIED 4-0. GARY KIT WAS INSTRUCTED TO GET AHOLD OF IMPACT.

**NEW BUSINESS – NONE**

**UNFINISHED BUSINESS- NONE**

MIKE VOLKMAN MADE MOTION TO ADJOURN, SECONDED BY DAN BOWERS, MOTION CARRIED 5-0.

TAMARA MASSEY, CITY CLERK