

**CITY OF MELVERN, KANSAS  
COMPLAINT FORM**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**Check Problem Noticed or Request to be Made:**

- |  |  |
|--|--|
| <input type="checkbox"/> Barking Dog/Animal Running Loose        | <input type="checkbox"/> Pothole or Street Condition Problem |
| <input type="checkbox"/> Inoperable vehicles on private property | <input type="checkbox"/> Street Light Out or Malfunctioning  |
| <input type="checkbox"/> Illegal Dumping                         | <input type="checkbox"/> Visibility Obstruction              |
| <input type="checkbox"/> Junk/Trash on private property          | <input type="checkbox"/> Other (please describe)             |
| <input type="checkbox"/> Tall grass/weeds                        | _____  |
| <input type="checkbox"/> Dangerous Building                      | _____  |
|  | _____  |
|  | _____  |

Please Provide Details Of Your Complaint:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(\*\*If you need more room, please continue onto the back of this form)

You may email your complaint to: [melvencity@hotmail.com](mailto:melvencity@hotmail.com), Drop off at City Hall Office or Drop Box, or Mail to:  
City Hall, PO Box 116, Melvern KS 66510. ~City Council Meetings are held the 1st Monday of Every Month